



Order Form

Letters & Envelopes

Fax to: 636-933-4961 www.SGPrintMail.com

Questions, call SG Sales Team 1-888-746-2454



Buying Group Affiliation: _____

Rep Name: _____ Cell: _____ Email: _____

Business Name: _____ Contact Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Step 1 Letter Artwork Version: Look for the Yellow Box on Sample Piece
ARTWORK VERSION # _____

Step 2 Brands: List brands you want to include _____

Step 3 Sale Date: **ORDER DEADLINE 4 WEEKS PRIOR TO SALE DATE**
MONTH _____ DAYS _____

Step 4 Special Offers: All offers are solely the retailer's responsibility.
 (ie, 0% financing, free delivery) _____

Step 5 Instant Savings: Applies to Scratch-off, Check, Coupon - Refer to appropriate Artwork Version
 1. Custom Discount(s): \$ _____, \$ _____, \$ _____, dealer funded Instant Savings
with minimum purchase \$ _____ & up, \$ _____ & up, \$ _____ & up

Step 6 Quantity Single Family Homes: Minimum Order: 10,000 _____ \$199 Setup Fee for orders less than 10,000

Step 7 Zip Codes: Select ONE: 1. Zip Codes - Complete Below **OR** 2. Radius around store address

Zip Codes: List in priority				
1.	2.	3.	4.	5.
6.	7.	8.	9.	10.

Pricing & Benefits Include:	
Letter & Envelope	Letter & Window Envelope
• Single Family Home Income List	• Single Family Home Income List
• Postage	• Postage
• 8.5" x 11" 4-Color Letter (8.5" x 14" Jumbo Letter - Add 1¢)	• 8.5" x 11" 4-Color Letter (8.5" x 14" Jumbo Letter - Add 1¢)
• #10 Envelope	• #10 Window Envelope

Scratch-off Letter & Window Envelope	
• Single Family Home Income List	• \$10,000 Shopping Spree - Piggyback Insurance Policy
• Postage	• 3 Apple® iPhone winning numbers on every dealer sale
• 8.5" x 11" 4-Color Letter (8.5" x 14" Jumbo Letter - Add 1¢)	• 20" x 30" Prize Board mounted on foam core with winning number
• #10 Window Envelope	

Minimum Order: 10,000 Dealer's Own Customer List: Add 2.5¢ for additional postage cost